

Tool #17

OBJECTIVES LITMUS TEST

Objectives: specific and measurable targets for accomplishing goals.

For each goal, indicate if the objectives meet the criteria of the litmus test. Complete one column for each objective under a particular goal.

OBJECTIVES CHECKLIST					
Goal	Objective Number:				
Test Questions	1	2	3	4	5
Does the objective reflect specific, desired accomplishments?					
Can progress toward completion of an objective be measured?					
Is the objective attainable and realistic (given the planning period and available resources)?					
Does the objective specify a realistic result rather than an activity?					
Is there a specific time frame for completion of the objective?					
Will completion of the objectives lead to goal attainment?					
Is there at least one objective for each stated goal?					
Is the objective supported by data and theory?					
Would someone unfamiliar with the workgroup understand what the objective means?					
Have you identified who will be accountable for meeting the objective?*					

* Although the question is premature for the CCCP participants at this point, the group should start thinking about the "who." What agency may be best able to be the lead for a given objective?